

## Criterion - I - Curricular Aspects

### Lyallpur Khalsa College for Women

#### 1.2.1.1 Minutes of relevant Academic Council / BOS meetings

Type of meeting: Coordinating Meeting

Date: August 8, 2022

Venue: Principal Office

Time: 12:30 p.m.

Chairperson: Dr. Navjot (Principal LKCW)

*Navjot*

Meeting Coordinator: Dr. Navdeep Kaur (Coordinator IQAC)

*Navdeep*

#### Attendees Present:

Dr. Navdeep Kaur *Navdeep*

Dr. Maninder Arora *M.A.*

Mrs. Gagandeep Kaur *G.K.*

Dr. Shikha Sharma *Shikha*

Mrs. Harmohini *Harmohini*

#### Meeting Agenda:

1. To devise strategies for the new academic session
2. To acknowledge the skill level of the new students and allocation of certain roles keeping in view their specific interests
3. To create new opportunities for students by engaging them to the activities related to interpersonal grooming activities
4. To deliberate the activities to be incorporated in the upcoming session

#### Report

Collection of data based on the discussion in the meeting.

# Criterion - I - Curricular Aspects

## Lyallpur Khalsa College for Women

### 1.2.1.1 Minutes of relevant Academic Council / BOS meeting

Type of meeting: Coordinating Meeting

Date: February 13, 2023

Venue: Principal Office

Time: 12:30 p.m.

Chairperson: Dr. Navjot (Principal LKCW)

*Navjot*

Meeting Coordinator: Dr. Navdeep Kaur (Coordinator IQAC)

*Navdeep*

#### Attendees Present:

Dr. Amardeep Deol

*Adar*

Dr. Navdeep

*Navdeep*

Dr. Maninder Arora

*Maninder*

Mrs. Gagandeep Kaur

*GK*

Dr. Shikha Sharma

*Shikha*

Mrs. Harmohini

*Harmohini*

#### Meeting Agenda:

1. To review the overall performance of the students in the previous academic session
2. To devise new strategies to allocate remedial classes to weak students on the basis of their performance in the previous semester
3. To discuss new approaches to overcome the obstacles encompassed by students in fast learning
4. To deliberate over the lesson plans devised by certain departments

#### Reports

Collection report given by secretary of the previous meeting

### ACTION TAKEN REPORT

The teachers response to various aspects with regard to relevance, content of the curriculum student placement and employability were analysed and based on their feedback, action were carried out which in presented in the following table:

| S.NO | FEEDBACK  | ACTION TAKEN  |
|------|---|---|
| 1.   | Inputs on updating and revision of teaching criteria was given by the teachers by keeping the modern trends as their nodal point.   | The Board of Studies for each department conducted meeting annually wherein the feedback given by the subject teachers were put forward to various Committees for consideration. Based on the expert comments of the BOS members, the committee decided to commence the required remedial classes for certain areas of study. |
| 2.   | The need for more practical sessions was stressed by the teachers to enhance the employability of students. Students can be industry ready only if they are exposed to real life situations in their class rooms and laboratories.                        | More practical activities were included in the curriculum based on the feedback of the teachers. The quality of the existing practical courses were updated by introducing latest versions in the syllabi.  |
| 3.   | Teachers emphasized the need for more hands on experience in industries during summer vacations so that students get a firsthand experience of the needs of the industry during their course period and get themselves ready in their fields of interest. | Focus on internships was laid during summer vacations to give students a taste of industry requirement during their course period. This also enabled them to assess their standing in the industry and improve their potential with respect to their field of interest.   |
| 4.   | More assignments and presentations to be encouraged to improve the cognitive and communication skills of the students.  | Students were motivated to do more assignments and presentations, as part of their curriculum. Greater component of continuous assessment marks were allotted for assignments and presentations.  |

**Conclusion:** Thus the feedback given by the stakeholders were analysed and suitable action was taken so as to satisfy the expectations of students, parents and employers. This further helped us to improvise our curriculum as per the expectations of the stakeholders.



**LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR**

**AGENDA OF THE MEETING**

**Meeting:** Teaching-Learning and Evaluation Criteria (NAAC)

**Date:** 6<sup>th</sup> April, 2023

**Time:** 1:00 pm

**Venue:** Principal Office

**Chairperson:** Dr. Navjot, Principal (LKCW)

**In Attendance:**

Dr. Davinder Pal Sandhu, Coordinator, HOD, Dept. of Political Science

Dr. Maninder Arora, Member, HOD, PG Dept. of History *ML*

Mrs. Anshu, Member, PG Dept. of Mathematics *Anshu*

Ms. Aatma Singh, Member, Dept. of Home Science *Aatma*

Mrs. Manjeet Kaur, Member, PG Dept. of Fashion Designing *Manjeet*

**Coordinator IQAC:** Dr. Navdeep Kaur

**Item 01:** To discuss performance of slow learners/weak students in remedial classes.

**Item 02:** Discussion regarding the conduction of final examinations.

**Item 03:** To discuss the appointment of deputy superintendents and other related examination duties for the final examinations.

*Navjot*  
Chairperson

Dr. Navjot

(Principal)

Coordinator

Dr. Davinder Pal Sandhu

(Teaching-Learning and Evaluation)

*Davinder*

**LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR**

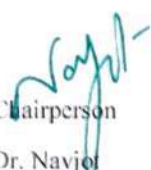
**MINUTES OF THE MEETING**

Meeting for the NAAC criteria Teaching-Learning and Evaluation had started sharply at 1:00 pm on 6<sup>th</sup> April, 2023 under the chairmanship of the Principal of the college Dr. Navjot.

**Proceeding of Meeting:**

Item 01: Remedial classes to further improve the performance of slow learners/weak students were planned.

Item 02: Deputy superintendents were appointed for the finals and other examination duties were planned.

  
Chairperson  
Dr. Navjot  
(Principal)

Coordinator  
Dr. Davinder Pal Sandhu  
(Teaching-Learning and Evaluation)



LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR

AGENDA OF THE MEETING

**Meeting:** Teaching-Learning and Evaluation Criteria (NAAC)

**Date:** 4<sup>th</sup> August, 2022

**Time:** 10:00 am

**Venue:** Principal Office

**Chairperson:** Dr. Navjot, Principal (LKCW)

**In Attendance:**

Dr. Davinder Pal Sandhu, Coordinator, HOD, Dept. of Political Science

Dr. Maninder Arora, Member, HOD, PG Dept. of History *HL*

Mrs. Anshu, Member, PG Dept. of Mathematics *Anshu*

Ms. Aatma Singh, Member, Dept. of Home Science *A.S.*

Mrs. Manjeet Kaur, Member, PG Dept. of Fashion Designing *Manjeet Kaur*

**Coordinator IQAC:** Dr. Navdeep Kaur.

**Item 01:** Discussion regarding planning of Academic Calender and orientation programme.

**Item 02:** To discuss about time table allotment.

**Item 03:** Discussion regarding formulation of ICT based lectures, skill development classes, mentoring sessions and various internal evaluation procedures.

*Navjot*  
Chairperson

Dr. Navjot  
(Principal)

Coordinator

Dr. Davinder Pal Sandhu  
(Teaching-Learning and Evaluation)

*Davinder*

LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR

ACTION TAKEN REPORT

For the meeting of NAAC criteria Teaching-Learning and Evaluation held on 4<sup>th</sup> August, 2022 under the chairmanship of the Principal of the college Dr. Navjot.

Proceeding of Meeting:

Item 01: Academic calendar was prepared and time table was allotted.

Item 02: The induction program was successfully organised.

Item 03: The faculty members were intimated about their specific mentee groups and mentor mentee sessions were periodically initiated.

Item 04: Faculty members were advised to prepare ICT based lectures to promote student centric learning environment.

  
Chairperson

Dr. Navjot

(Principal)

Coordinator

Dr. Davinder Pal Sandhu

(Teaching-Learning and Evaluation)



**LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR**

**AGENDA OF THE MEETING**

**Meeting:** Teaching-Learning and Evaluation Criteria (NAAC)

**Date:** 8<sup>th</sup> September, 2022

**Time:** 1:00 pm

**Venue:** Principal Office


**Chairperson:** Dr. Navjot, Principal (LKCW)


**In Attendance:**

Dr. Davinder Pal Sandhu, Coordinator, HOD, Dept. of Political Science

Dr. Maninder Arora, Member, HOD, PG Dept. of History 

Mrs. Anshu, Member, PG Dept. of Mathematics 

Ms. Aatma Singh, Member, Dept. of Home Science 

Mrs. Manjeet Kaur, Member, PG Dept. of Fashion Designing 

**Coordinator IQAC:** Dr. Navdeep Kaur

**Item 01:** To discuss any reforms required in internal evaluation schemes and related instructions for students.

**Item 02:** To discuss about the effective supervision of mid-semester examinations and the planning of examination schedule.

**Item 03:** To inform the department heads for timely submission of question papers for mid-semester examinations.

**Item 03:** Discussion regarding appointment of superintendents and examination duties of the faculty members for the examinations.

  
Chairperson

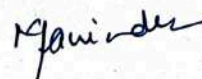
Dr. Navjot

(Principal)

Coordinator

Dr. Davinder Pal Sandhu

(Teaching-Learning and Evaluation)





**LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR**

**MINUTES OF THE MEETING**


Meeting for the NAAC criteria Teaching-Learning and Evaluation had started sharply at 1:00 pm on 8<sup>th</sup> September, 2022 under the chairmanship of the Principal of the college Dr. Navjot.

**Proceeding of Meeting:**

Item 01: Internal evaluation procedures were discussed in detail keeping in mind the university guidelines.

Item 02: The mid-semester examination instructions in adherence to university guidelines were disseminated to the members of the faculty.

Item 03: Assigning examination duties to conduct the mid-semester examination.

  
Chairperson

Dr. Navjot

(Principal)

Coordinator

Dr. Davinder Pal Sandhu

(Teaching-Learning and Evaluation)



**LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR**

**ACTION TAKEN REPORT**

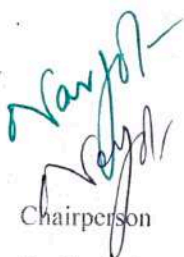
For the meeting of NAAC criteria Teaching-Learning and Evaluation held at 1:00 pm on 8<sup>th</sup> September, 2022 under the chairmanship of the Principal of the college Dr. Navjot.

**Proceeding of Meeting:**

**Item 01:** The examination schedule for the mid-term examinations was prepared and displayed on the notice boards for notifying the students.

**Item 02:** The superintendent as well as the invigilations were notified about their respective duty schedule.

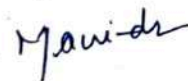
**Item 03:** The internal evaluation guidelines were discussed with the faculty members.



Chairperson  
Dr. Navjot  
(Principal)

Coordinator

Dr. Davinder Pal Sandhu  
(Teaching-Learning and Evaluation)



**LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR**

**ACTION TAKEN REPORT**

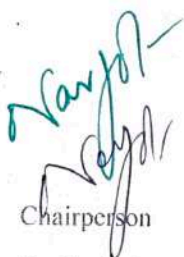
For the meeting of NAAC criteria Teaching-Learning and Evaluation held at 1:00 pm on 8<sup>th</sup> September, 2022 under the chairmanship of the Principal of the college Dr. Navjot.

**Proceeding of Meeting:**

**Item 01:** The examination schedule for the mid-term examinations was prepared and displayed on the notice boards for notifying the students.

**Item 02:** The superintendent as well as the invigilations were notified about their respective duty schedule.

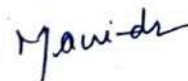
**Item 03:** The internal evaluation guidelines were discussed with the faculty members.



Chairperson  
Dr. Navjot  
(Principal)

Coordinator

Dr. Davinder Pal Sandhu  
(Teaching-Learning and Evaluation)



LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR

AGENDA OF THE MEETING

**Meeting:** Teaching-Learning and Evaluation Criteria (NAAC)

**Date:** 6<sup>th</sup> February, 2023

**Time:** 1:00 pm

**Venue:** Principal Office

**Chairperson:** Dr. Navjot, Principal (LKCW)

**In Attendance:**

Dr. Davinder Pal Sandhu, Coordinator, HOD, Dept. of Political Science

Dr. Maninder Arora, Member, HOD, PG Dept. of History

Mrs. Anshu, Member, PG Dept. of Mathematics

Ms. Aatma Singh, Member, Dept. of Home Science

Mrs. Manjeet Kaur, Member, PG Dept. of Fashion Designing

**Coordinator IQAC:** Dr. Navdeep Kaur

**Item 01:** Discussion regarding planning of mid-term examinations.

**Item 03:** To identify weak students and plan remedial classes.

  
Chairperson

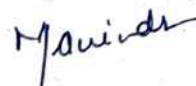
Dr. Navjot

(Principal)

Coordinator

Dr. Davinder Pal Sandhu

(Teaching-Learning and Evaluation)





**LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR**

**MINUTES OF THE MEETING**

Meeting for the NAAC criteria Teaching-Learning and Evaluation had started sharply at 1:00 pm on 6<sup>th</sup> February, 2023 under the chairmanship of the Principal of the college Dr. Navjot.

**Proceeding of Meeting:**

**Item 01:** Discussion regarding the schedule of mid-term examinations with all the departments.

**Item 02:** Discussion regarding the preparation and submission of the mid term question papers.

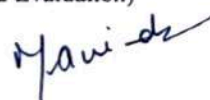
**Item 02:** Department wise lists of weak students/slow learners were prepared and outline of the schedule for remedial classes was prepared.

  
Chairperson

Dr. Navjot  
(Principal)

Coordinator

Dr. Davinder Pal Sandhu  
(Teaching-Learning and Evaluation)



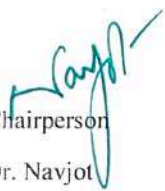
**LYALLPUR KHALSA COLLEGE FOR WOMEN, JALANDHAR**

**ACTION TAKEN REPORT**

For the meeting of NAAC criteria Teaching-Learning and Evaluation held at 1:00 pm on 6<sup>th</sup> February, 2023 under the chairmanship of the Principal of the college Dr. Navjot.

**Proceeding of Meeting:**

- Item 01:** The question papers of the mid-term examinations were collected.
- Item 02:** The datesheet for mid-term examinations was prepared.
- Item 03:** The superintendents were appointed for the same.
- Item 04:** The weak students/slow learners were intimated about the remedial class schedule.

  
Chairperson

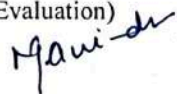
Dr. Navjot

(Principal)

Coordinator

Dr. Davinder Pal Sandhu

(Teaching-Learning and Evaluation)



# Lyallpur Khalsa College for Women, Jal

## Minutes of Meeting

Time: 2:00 P.m.

Date: 20th Jan, 2023

Venue: Principal's office

Chairperson: Dr. Navjot [Principal, LKCU]

Minutes of meeting:

The meeting was called by the principal to discuss the effectiveness of steps and policies, which were planned in the beginning of the year.

- (a) Coordinates of criteria discussed the different strategies as well as policies, which were employed to encourage the faculty members to participate in research activities. He also mentioned about the different incentives provided to the staff members.
- (b) Departments of Computer Science, Fashion Designing and Commerce will be encouraged to sign MOU with different business houses and Industrial Organisation.

- (c) Heads of different departments will be encouraged to organise sponsored workshops and seminars.
- (d) As a part of social responsibility NSS and NCC wing of the college will be encouraged to adopt nearby locality (Rural Area) for generating awareness about social evils and environmental pollution.
- (e) Educational trips to industrial and historical places will be organised.
- (f) Participation in conferences and seminars will be encouraged.

Adjournment:

Meeting was adjourned at 3:10 PM.  
by the Principal.

In Attendance:

|                    |                               |
|--------------------|-------------------------------|
| Dr. Navjot         | Principal                     |
| Dr. Sarebjit       | Co-ordinator                  |
| Dr. Navdeep        | Co-ordinator (NAAC)           |
| Dr. Akal Anurit    | Member [Head Dept. of Pujabi] |
| Dr. Jaswinder Kaur | Member                        |



Lyallpore Khalsa College for Women, Jalandhar

## Minutes of Meeting

Date: 18<sup>th</sup> Aug, 2023

Time: 1:30 P.m.

Agenda: The meeting was called by the college's Principal Dr. Navjot for discussing the third Criterion of NMAC Assessment i.e. Research, Innovation & extension.

Points to Discuss:

- (a) Strategies to encourage faculty members to start the research degrees.
- (b) To discuss various incentives to faculty members for writing research papers and books.
- (c) Different activities (extension) for the harmonious & holistic development of students [For all the department]
- (d) Policies and framework to encourage students for participation in different extension activities.

# Minutes of Meeting:

In Attendance:

Dr. Navjot

Principal *Navjot*

Dr. Sahabjit Kaur

Co-ordinator

Dr. Navdeep Kumar

Co-ordinator (IQAC)

Dr. Akal Anrit

Member (Head, Dept. of Punjabi)

Ms. Jaswinder Kaur

Member

Heads of All the departments

Agenda given for the meeting was discussed in details [Point wise]

- (a) Different strategies for the development of research attitude among the faculty members discussed in detail.
- (b) Principal as well as co-ordinator IQAC suggested different incentives to the staff members for the active participation in research activities [In house as well as field work]
- (c) Dean Academic and Heads of different departments will plan the different activities for the harmonious & holistic development of students. All the policies and framework were approved by the principal and Co-ordinator NAAC.

(d) Academic calendar as well as list of co-curricular activities will be circulated among the staff members in the near future and steps will be taken to implement the same.

Adjournment:

Meeting was adjourned at 2:30 P. M.  
by principal.

Next Meeting will be held in the month of January to discuss the result of steps taken to improve the quality of research work.

---



**Lyallpur Khalsa College for women, Jalandhar**

**Minutes of Meeting**

**Date : 27<sup>th</sup> July, 2022**

**Agenda:** the meeting was called by college Principal Dr. Navjot to discuss the 4<sup>th</sup> criterion of NAAC assessment i.e. INFRASTRUCTURE AND LEARNING RESOURCES.

**Venue:** Principal's Office

**Time:** 11 am

**Points discussed:**

- Discussed the status of Learning Management System (LMS).
- Discussion regarding on-going college building renovation (paint and white wash).
- Discussion regarding the speed of internet in college.
- Discussion regarding maintenance requirements f IT equipment.

**Attendees:**

- Dr. (Mrs.) Navjot (Principal) *Navjot*
- Dr. (Mrs.) Navdeep Kaur(English) *Navdeep*
- Dr. (Ms.) Maninder Kaur(History) *M.K.*
- Dr. (Mrs.) Raman Preet Kohli(Computer Science) *RP*
- Mrs. Gurvinder Kaur(Commerce) *Gurvinder*
- Mrs. Shivani Dhawan(Computer Science) *Shivani*
- Mrs. Parminder Kaur(Physical Education) *P.K.*

**Adjournment:**

The meeting was adjourned at 11:45 am by the college Principal. The next meeting scheduled in January 2023.

**Action Taken:**

- The team visited library to review LMS and found it in working condition.
- Manual inspection of college building performed. Payment of bills done for the work done.
- Decision taken to increase the bandwidth of college leased line. In this connection, the team was instructed to contact different vendors for obtaining best rates.
- Computer lab assistant instructed to note the maintenance needs of various departments and were fulfilled subsequently.



**Lyallpur Khalsa College for women, Jalandhar**

**Minutes of Meeting**

**Date : 24<sup>th</sup> January, 2023**

**Agenda:** the meeting was called by college Principal Dr. Navjot to discuss the forth criterion of NAAC assessment i.e. INFRASTRUCTURE AND LEARNING RESOURCES.

**Venue:** Principal's Office

**Time:** 1 pm

**Points Discussed:**

- Discussion on the rates received from various service providers for increasing the bandwidth of college leased line.
- Discussion regarding the maintenance of IT equipment in various departments.
- Discussion regarding increasing the internet access nodes in college library.
- Discussion regarding the maintenance of B.Voc/Accounts lab.

**Attendees:**

- Dr. (Mrs.) Navjot (Principal) *Navjot*
- Dr. (Mrs.) Navdeep Kaur (English) *Navdeep*
- Dr. (Ms.) Maninder Kaur (History) *ML*
- Dr. (Mrs.) Raman Preet Kohli (Computer Science) *RK*
- Mrs. Gurvinder Kaur (Commerce) *Gurvinder*
- Mrs. Shivani Dhawan (Computer Science)
- Mrs. Parminder Kaur (Physical Education) *P*

**Adjournment:**

The meeting was adjourned at 02:15 pm by the college Principal. The next meeting scheduled in July 2023.

**Actions Taken:**

- The service provider was selected for leased line upgradation.
- Maintenance work got done.
- Two more internet access nodes were added in the library.
- Malfunctioning equipment were identified and got their troubleshooting done.

**LYALLPUR KHALSA COLLEGE FOR WOMEN,  
JALANDHAR**

**Minutes of Meeting**

**Date:** 12-09-2022

**Time:** 2:20 p.m.

**Meeting called by:** Principal

**Place:** Principal's Office

**Agenda:** To discuss the Fifth Criterion of NAAC Assessment i.e. STUDENT SUPPORT AND PROGRESSION.

**Points Discussed:**

- Status of various scholarships was discussed.
- Display of Anti- Ragging Policy on notice boards across the campus.
- Planning regarding imparting Remedial Coaching to the students was done.
- Alumni Association should be registered as soon as possible.
- Cultural and sports activities for the session were planned.

**Attendees:**

- Dr. Navjot Kaur (Principal) *Navjot*
- Dr. Navdeep Kaur (English) *Navdeep*
- Mrs. Amanpreet Kaur (Computers) *Amanpreet*
- Mrs. Ritu Rai (Computers) *Ritu Rai*
- Mrs. Jasleen Johal (English) *Jasleen*
- Mrs. Kuldeep Kaur (Fashion Designing) *Kuldeep*
- S. Navdeep Singh (Commerce)

**LYALLPUR KHALSA COLLEGE FOR WOMEN,  
JALANDHAR**

**Minutes of Meeting**

**Date:** 21-02-2023

**Time:** 2:20 p.m.

**Meeting called by:** Principal

**Place:** Principal's Office

**Agenda:** To discuss the Fifth Criterion of NAAC Assessment i.e. STUDENT SUPPORT AND PROGRESSION.

**Points Discussed:**

- Status of various scholarship schemes was discussed.
- More companies to be called at the campus for placement.
- Status of Remedial Coaching was discussed.
- Review of cultural and sports activities was made.

**Attendees:**

- Dr. Navjot Kaur (Principal) *Navjot*
- Dr. Navdeep Kaur (English) *Nav*
- Mrs. Amanpreet Kaur (Computers) *Amanpreet*
- Mrs. Ritu Rai (Computers) *Ritu Rai*
- Mrs. Jasleen Johal (English) *Jasleen*
- Mrs. Kuldeep Kaur (Fashion Designing) *Kuldeep*
- S. Navdeep Singh (Commerce) *Navdeep*

### **Action Taken**

- **Various Scholarships were given to the students.**
- **The students participated in various cultural activities organised by the campus as well as by other organisations.**
- **The students also participated in the sports activities that were held at the state, university and national level.**



**Lyallpur Khalsa College for Women, Jalandhar**

**Minutes of Meeting**

**Date: 20-07-2022**

**Agenda:** The meeting was called by Madam Principal Dr. Navjot for discussing the 6<sup>th</sup> criterion of NAAC assessment i.e. GOVERNANCE, LEADERSHIP AND MANAGEMENT.






**Venue:** Principal's Office

**Time:** 11:40 a.m.

**Points Discussed:**

- Relevant practices of decentralisation and participative management in the institution were discussed.
- Policies related to the effective implementation of the college administrative process were discussed.
- Strategies related to effective implementation of the institutional policies at Department levels were discussed.

**Attendees:**

- Dr. Navjot (Principal) 
- Ms. Pardeep Kumari 
- Dr. Navdeep Kaur 
- Ms. Gagandeep 
- Ms. Bindiya 

**Adjournment:** The meeting was adjourned at 12:15 p.m. by Principal Madam.

**Action Taken:** The institution adopts quality management strategies in all academic and administrative aspects. The Head of the Department assigned the courses to the faculty in the department based on their expertise and need. HODs were also directed to ensure that the academic calendar is followed and academic discipline is maintained at all levels in the delivery of course.

# LYALLPUR KHALSA COLLEGE FOR WOMEN JALANDHAR

## CRITERION 7-INSTITUTIONAL VALUES AND BEST PRACTICES

MEETING WITH PRINCIPAL

DATE :- 7 Sep 2022

TIME :- 11:00 AM

MEETING CALLED BY :- PRINCIPAL

VENUE:- PRINCIPAL OFFICE

### AGENDA

Discussion on organising workshops, seminars and other related activities.

No. of Attendees and Signature

1. Dr. Rupali Razdan

2. 

3. Manik

4. Rajmanti

5.

  
PRINCIPAL

# LYALLPUR KHALSA COLLEGE FOR WOMEN JALANDHAR

## CRITERION 7-INSTITUTIONAL VALUES AND BEST PRACTICES

MEETING WITH PRINCIPAL

DATE :- 28 Oct 2022

TIME :- 11:00 AM

MEETING CALLED BY :- PRINCIPAL

VENUE:- PRINCIPAL OFFICE

### AGENDA

Discussion on organising workshops, seminars and other related activities.

No. of Attendees and Signature

1. Dr. Rupali Razdan

2. Nawal

3. Manish

4. Rajwanti

5.

  
PRINCIPAL



2022-2023

ACTION TAKEN IN MINUTES OF MEETING

| S.NO. | DATE                 | ACTIVITIES   |
|-------|----------------------|--|
| 1.    | 8-15 August 2022     | Iconic week celebrations by NSS Dept. to Celebrate 75 <sup>th</sup> Independence Day.  |
| 2.    | 14.08.22             | In remembrance of partition, Martyrs Partition Horrors Remembrance day was organised by NCC dept. under ministry of human resources. |
| 3.    | 02.09.22             | A seminar on BSF Recruitment and its benefits Was organised by NCC dept. by BSF deputy Commandant Mr. Virendra Pratap.               |
| 4.    | 24.09.22             | NSS day celebrations   |
| 5.    | 28.09.22             | 115 <sup>th</sup> birth anniversary of Bhagat Singh Ji by NSS dept.  |
| 6.    | 15.09.22             | Talent Hunt was organised by dept. of fine arts.   |
| 7.    | 01.10.22             | Gandhi Jayanti was celebrated under Azadi ka Amrit Mahotsava by NSS dept.  |
| 8.    | 19.10.22             | Clean India Awareness, Stop Stubble Burning Posters and Hoardings were advertised by NSS Dept.                                       |
| 9.    | 31.10.22             | National Unity Day celebration on birth Anniversary of Sardar Vallabh Bhai Patel by NCC,NSS,UGC.                                     |
| 10.   | 21.10.22 to 22.10.22 | Diwali Exhibition by F.D, H.SCI, F. Arts and Cosmetology.  |
| 11.   | 15.11.22 to 16.11.22 | Youth festival participation by fine-arts and F.D Dept.  |
| 12.   | 01.12.22             | World AIDS Day of NCC and NSS dept.  |



|     |           |  |
|-----|-----------|--|
| 13. | Dec. 22   | 7 day NSS camp   |
| 14. | 25.01..23 | Voter day celebrated by NSS by making posters<br>Oath taking and organising rally.   |
| 15. | 10.02.23  | Lecture on cancer Awareness dept. of NSS.  |
| 16. | 13.02.23  | Blood dona on camp on Blood Donor Day by<br>Both NCC and NSS under NGO Sriman<br>Hospital.   |
| 17. | 08.03.23  | Women's Day – poster making compe on by<br>NSS dept. and Fine-arts dept.   |
| 18. | 22.03.23  | 'Mera Rang De Basanti Chola' in remembrance<br>Of Bhagat Singh was celebrated by various<br>Compe ons by NSS, History, Punjabi and<br>Fine- arts dept. |
| 19. | 24.03.23  | TB<br>-Rally<br>-slogan wri ng by NSS.   |
| 20. | 15.03.23  | College Carnival/fate in which handmade<br>Items by students of F.D, ne-arts, H. Sci were<br>Displayed in stalls.                                      |
| 21. | 21.05.23  | Interna onal Yoga Day by NCC, NSS and<br>physical educa on dept.   |